



AGMA EXECUTIVE BOARD

DATE: Friday, 12th February, 2021

TIME: At the rise of the GMCA meeting commencing at 10am

VENUE: This meeting will be held virtually via Microsoft Teams and will be live-streamed for public viewing. The link to watch the meeting is available on the meetings page of the GMCA website

AGENDA

1. **Apologies**

2. **Chairs Announcements and Urgent Business**

3. **Declarations of Interest** 1 - 4

To receive declarations of interest in any item for discussion at the meeting. A blank form for declaring interests has been circulated with the agenda; please ensure that this is returned to the Governance & Scrutiny Officer at the start of the meeting.

4. **Minutes of the AGMA Executive Board held 11 December 2020** 5 - 8

To consider the approval the minutes of the AGMA Executive Board held on 11 December 2020.

5. **AGMA Budget Update 2020/21 and Budget 2021/22** 9 - 16

Report of Councillor David Molyneux, Portfolio Lead for Resources.

6. **Proposed Joint Development Plan Document of Nine Greater Manchester Districts - To Follow**

Report of Salford City Mayor, Paul Dennett, Portfolio Lead for Housing, Homelessness and Infrastructure.

BOLTON	MANCHESTER	ROCHDALE	STOCKPORT	TRAFFORD
BURY	OLDHAM	SALFORD	TAMESIDE	WIGAN

For copies of papers and further information on this meeting please refer to the website www.greatermanchester-ca.gov.uk. Alternatively, contact the following
Governance & Scrutiny Officer: Governance & Scrutiny



This agenda was issued on 4 February 2021 on behalf of Julie Connor, Secretary to the AGMA Executive Board, Broadhurst House, 56 Oxford Street, Manchester M1 6EU

Membership 2020/21

District	Member	Substitute Member
Bolton	David Greenhalgh (Con)	Martyn Cox Con)
Bury	Eamonn O'Brien (Lab)	Tariq Tamoor (Lab)
Manchester	Richard Leese (Lab)	Bev Craig (Lab)
Oldham	Sean Fielding (Lab)	Arooj Shah (Lab)
Rochdale	Allen Brett (Lab)	Sara Rowbotham (Lab)
Salford	Paul Dennett (Lab)	John Merry (Lab)
Stockport	Elise Wilson (Lab)	Tom McGee (Lab)
Tameside	Brenda Warrington (Lab)	Bill FairFoull (Lab)
Trafford	Andrew Western (Lab)	Catherine Hynes (Lab)
Wigan	David Molyneux (Lab)	Keith Cunliffe (Lab)

AGMA Meeting on 12 February 2021

Declaration of Councillors' interests in items appearing on the agenda

NAME: _____

Minute Item No. / Agenda Item No.	Nature of Interest	Type of Interest
		Personal / Prejudicial / Disclosable Pecuniary
		Personal / Prejudicial / Disclosable Pecuniary
		Personal / Prejudicial / Disclosable Pecuniary
		Personal / Prejudicial / Disclosable Pecuniary

PLEASE NOTE SHOULD YOU HAVE A PERSONAL INTEREST THAT IS PREJUDICIAL IN AN ITEM ON THE AGENDA, YOU SHOULD LEAVE THE ROOM FOR THE DURATION OF THE DISCUSSION & THE VOTING THEREON.

QUICK GUIDE TO DECLARING INTERESTS AT MEETINGS

This is a summary of the rules around declaring interests at meetings. It does not replace the Member's Code of Conduct, the full description can be found in the Constitution.

Your personal interests must be registered on the GMCA's Annual Register within 28 days of your appointment onto a GMCA committee and any changes to these interests must notified within 28 days. Personal interests that should be on the register include:

- Bodies to which you have been appointed by the GMCA
- Your membership of bodies exercising functions of a public nature, including charities, societies, political parties or trade unions.

You are also legally bound to disclose the following information called DISCLOSABLE PERSONAL INTERESTS which includes:

- You, and your partner's business interests (eg employment, trade, profession, contracts, or any company with which you are associated)
- You and your partner's wider financial interests (eg trust funds, investments, and assets including land and property).
- Any sponsorship you receive.

FAILURE TO DISCLOSE THIS INFORMATION IS A CRIMINAL OFFENCE

STEP ONE: ESTABLISH WHETHER YOU HAVE AN INTEREST IN THE BUSINESS OF THE AGENDA

If the answer to that question is 'No' – then that is the end of the matter. If the answer is 'Yes' or 'Very Likely' then you must go on to consider if that personal interest can be construed as being a prejudicial interest.

STEP TWO: DETERMINING IF YOUR INTEREST PREJUDICIAL?

A personal interest becomes a prejudicial interest:

- where the well being, or financial position of you, your partner, members of your family, or people with whom you have a close association (people who are more than just an acquaintance) are likely to be affected by the business of the meeting more than it would affect most people in the area.
- the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest.

FOR A NON PREJUDICIAL INTEREST**YOU MUST**

- Notify the governance officer for the meeting as soon as you realise you have an interest
- Inform the meeting that you have a personal interest and the nature of the interest
- Fill in the declarations of interest form

TO NOTE:

- You may remain in the room and speak and vote on the matter
- If your interest relates to a body to which the GMCA has appointed you to you only have to inform the meeting of that interest if you speak on the matter.

FOR PREJUDICIAL INTERESTS**YOU MUST**

- Notify the governance officer for the meeting as soon as you realise you have a prejudicial interest (before or during the meeting)
- Inform the meeting that you have a prejudicial interest and the nature of the interest
- Fill in the declarations of interest form
- Leave the meeting while that item of business is discussed
- Make sure the interest is recorded on your annual register of interests form if it relates to you or your partner's business or financial affairs. If it is not on the Register update it within 28 days of the interest becoming apparent.

YOU MUST NOT:

- participate in any discussion of the business at the meeting, or if you become aware of your disclosable pecuniary interest during the meeting participate further in any discussion of the business,
- participate in any vote or further vote taken on the matter at the meeting

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Agenda Item 4

MINUTES OF THE VIRTUAL MEETING OF THE ASSOCIATION OF GREATER MANCHESTER AUTHORITIES EXECUTIVE BOARD HELD ON 11 DECEMBER 2020 VIA MICROSOFT TEAMS

PRESENT:

Greater Manchester Mayor	Andy Burnham (In the Chair)
Greater Manchester Deputy Mayor	Baroness Bev Hughes
Bury	Councillor Eamonn O'Brien
Manchester	Councillor Richard Leese
Oldham	Councillor Sean Fielding
Rochdale	Councillor Allen Brett
Salford	City Mayor Paul Dennett
Stockport	Councillor Elise Wilson
Tameside	Councillor Brenda Warrington
Trafford	Councillor Andrew Western
Wigan	Councillor David Molyneux

IN ATTENDANCE:

Rochdale	Councillor Janet Emsley
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OFFICERS IN ATTENDANCE:

GMCA - Chief Executive	Eamonn Boylan
GMCA – Monitoring Officer	Liz Treacy
GMCA – GMCA Treasurer	Steve Wilson
Bolton	Tony Oakman
Bury	Geoff Little
Manchester	Fiona Ledden
Oldham	Helen Lockwood
Rochdale	Steve Rumbelow
Salford	Jim Taylor
Tameside	Seven Pleasant
Trafford	Sara Todd
Wigan	Alison McKenzie-Folan
Office of the GM Mayor	Kevin Lee
GMCA	Julie Connor
GMCA	Anne Morgan
GMCA	Sylvia Welsh
GMCA	Nicola Ward

BOLTON	MANCHESTER	ROCHDALE	STOCKPORT	TRAFFORD
BURY	OLDHAM	SALFORD	TAMESIDE	WIGAN

AGMA 28/20 APOLOGIES

RESOLVED /-

1. That apologies be received and noted from Councillor David Greenhalgh (Bolton), Joanne Roney (Manchester) and Pam Smith (Stockport).
2. That apologies from Councillor Martyn Cox (Bolton), who was unable to join due to technical difficulties be noted.

AGMA 29/20 CHAIRS ANNOUNCEMENTS AND URGENT BUSINESS

RESOLVED /-

There were no Chairs announcements or urgent business.

AGMA 30/20 DECLARATIONS OF INTEREST

There were no declarations of interest in relation to any item on the agenda.

AGMA 31/20 MINUTES OF THE AGMA EXECUTIVE BOARD MEETING HELD ON 30 OCTOBER 2020

RESOLVED /-

That the minutes of the meeting held on 30 October 2020 be approved as a correct record.

AGMA 32/20 GREATER MANCHESTER'S PLAN FOR HOMES, JOBS AND THE ENVIRONMENT: GREATER MANCHESTER SPATIAL FRAMEWORK PUBLICATION PLAN 2020 – NEXT STEPS

Salford City Mayor Paul Dennett introduced a report which updated Members on the progress of Greater Manchester's Plan for Homes, Jobs and the Environment: Greater Manchester Spatial Framework Publication Plan 2020 and outlined the proposed next steps.

RESOLVED /-

1. That the preparation of a Joint Development Plan Document of the nine GM Local Authorities, as set out in Section 3 of the report, be agreed in principle.
2. That a further report addressing the issues, set out in Section 3 of the report, be submitted to a future meeting.
3. That the nine GM Local authorities be commended to establish a joint committee, with delegated authority to co-ordinate and develop a Joint Plan on their behalf as the nine local planning authorities.

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AGMA EXECUTIVE

Date: 12 February 2021

Subject: AGMA Budget Update 2020/21 and Budget 2021/22

Report of: Councillor David Molyneux, Portfolio Leader for Resources
Steve Wilson, Treasurer to AGMA / GMCA

PURPOSE OF REPORT

The report sets out the revenue budget for the Association of Greater Manchester Authorities (AGMA) 2021/22. It also includes the forecast outturn position for 2020/21.

The proposed charges in respect of AGMA to be approved for 2021/22 are included within the report together with the recommended allocations to the District Councils of Greater Manchester.

RECOMMENDATIONS:

AGMA is requested to:

1. note the report and the current AGMA revenue outturn forecast for 2020/21 shows a breakeven position.
2. approve the budget relating to AGMA functions in 2021/22 as set out in section 2 of this report.
3. approve the charges to the GM District Councils in support of the AGMA functions for 2021/22 of £634,000 as set out in Appendix 1 to this report, noting that this excludes items billed directly from lead districts.
4. note the forecast position of reserves in 2021/22 as detailed in section 3 of the report.

CONTACT OFFICERS:

Name: Steve Wilson
 Position: Treasurer, GMCA / AGMA
 E-mail: steve.wilson@greatermanchester-ca.gov.uk

Name: Rachel Rosewell
 Position: Deputy Treasurer, GMCA
 E-mail: rachel.rosewell@greatermanchester-ca.gov.uk

BACKGROUND PAPERS:

AGMA Executive Board: 'AGMA Budget 2020/21' 14 February 2020

TRACKING/PROCESS		
Does this report relate to a Key Decision, as set out in the GMCA Constitution or in the process agreed by the AGMA Executive Board		Yes
EXEMPTION FROM CALL IN		
Are there any aspects in this report which means it should be considered to be exempt from call in by the AGMA Scrutiny Pool on the grounds of urgency?		No
AGMA Commission	TfGMC	Scrutiny Pool

Risk Management – An assessment of the potential budget risks faced by the authority are carried out quarterly as part of the monitoring process.

Legal Considerations – See section 4 of the report.

Financial Consequences – Revenue – The report sets out the out the planned budget strategy for 2021/22.

Financial Consequences – Capital – There are no capital considerations contained within the report.

1. AGMA FORECAST OUTTURN AND BUDGET UPDATE 2020/21

- 1.1 The forecast outturn position for the year ending 31 March 2021 is a breakeven position against budget after allowing for £5k from reserve to meet cost pressure in the GM Archaeology Service. The table below details the position:

Revenue Budget 2020/21	Approved Budget	Forecast Outturn	Variance
	£000	£000	£000
Resources Available			
Contribution from Districts	634	634	0
Contribution from Reserves	0	5	5
External income and contributions	46	46	0
Total	680	685	5
Call on Resources			
Police and Crime Panel	74	74	0
County Records	216	216	0
Specialist Trading Standards	62	62	0
GM Archaeology Service	130	135	5
Waste and Minerals Unit	60	60	0
Ecology Unit	138	138	0
Total	680	685	5
Net Position	0	0	0

2. PROPOSED AGMA BUDGET 2021/22

- 2.1 The proposed budget for 2021/22 is summarised in the table below:

AGMA Budget 2021/22	£000's
Resources Available:	
Contributions from Districts	634
Contributions from Reserves - General	8
External Income and Contributions	46
Total	688
Calls on Resources:	
Police and Crime Panel	74
County Records	216
Specialist Trading Standards	62
GM Archaeology Service	138
Waste and Minerals Unit	60
Ecology Unit	138
Total	688

2.2 The budget includes a small uplift of £8k to cover cost pressures within the GM Archaeology Service. It proposed that the cost pressure in 2020/21 and 2021/22 are met from use of reserve.

2.3 The proposed contribution from Districts is £0.634m which is unchanged from 2020/21.

3. RESERVES

3.1 The position on General AGMA reserves at the end of 2019/20 reported to AGMA Executive Board on 26th June 2020 was £0.890m. The increase in reserves related to underspend on the budget carried forward from 2018/19 for the Greater Manchester Spatial Framework, the cost of which had been met from resources within GMCA.

AGMA Reserves	Actual Balance as at 31-Mar-20 £000	Forecast Transfer (in)/out 2020/21 £000	Forecast Balance as at 31-Mar-21 £000	Forecast Transfer (in)/out 2021/22 £000	Forecast Balance as at 31-Mar-22 £000
<u>General Revenue Reserves</u>					
General AGMA Reserves	(890)	5	(885)	8	(877)
TOTAL	(890)	5	(885)	8	(877)

4. LEGAL CONSIDERATIONS

4.1 In coming to decisions in relation to the revenue budget the Authority has various legal and fiduciary duties. The amount charged to the Districts in respect of the Authority's AGMA functions must be sufficient to meet the Authority's legal and financial commitments, ensure the proper discharge of its statutory duties and lead to a balanced budget.

4.2 In exercising its fiduciary duty the Authority should be satisfied that the proposals put forward are a prudent use of the Authority's resources in both the short and long term and that they are acting in good faith for the benefit of the community whilst complying with all statutory duties.

Duties of the Treasurer (Chief Finance Officer)

4.3 The Local Government Finance Act 2003 requires the Chief Finance Officer to report to the Authority on the robustness of the estimates made for the purposes of the calculations and the adequacy of the proposed financial reserves. The Authority has a statutory duty to have regard to the Chief Finance Officer's report when making decisions about the calculations.

- 4.4 Section 28 of the Local Government Act 2003 imposes a statutory duty on the Authority to monitor during the financial year its expenditure and income against the budget calculations. If the monitoring establishes that the budgetary situation has deteriorated, the Authority must take such action as it considers necessary to deal with the situation. This might include, for instance, action to reduce spending in the rest of the year, or to increase income, or to finance the shortfall from reserves.
- 4.5 Under Section 114 of the Local Government Finance Act 1988, where it appears to the Chief Finance Officer that the expenditure of the AGMA incurred (including expenditure it proposes to incur) in a financial year is likely to exceed the resources (including sums borrowed) available to it to meet that expenditure, the Chief Finance Officer has a duty to make a report to the Authority.
- 4.6 The report must be sent to the Authority's External Auditor and every member of the Authority and the Authority must consider the report within 21 days at a meeting where it must decide whether it agrees or disagrees with the views contained in the report and what action (if any) it proposes to take in consequence of it. In the intervening period between the sending of the report and the meeting which considers it, the authority is prohibited from entering into any new agreement which may involve the incurring of expenditure (at any time) by the authority, except in certain limited circumstances where expenditure can be authorised by the Chief Finance Officer. Failure to take appropriate action in response to such a report may lead to the intervention of the Authority's Auditor.

Reasonableness

- 4.7 The Authority has a duty to act reasonably taking into account all relevant considerations and not considering anything which is irrelevant. This Report sets out the proposals from which members can consider the risks and the arrangements for mitigation set out below.

Risks and Mitigation

- 4.8 The Treasurer has examined the major assumptions used within the budget calculations and considers that they are prudent, based on the best information currently available.

Basis of Apportionment of Costs to District Authorities

- 4.9 The amount payable by each Council is determined by apportioning the costs between the Councils in such proportions as they (unanimously) agree or, in default of such agreement in proportion to the resident population. Appendix 1 details the apportionment of costs across the Districts.
- 4.10 The remaining functions, with the exception of those listed below, are apportioned to Districts on a population basis.
- Police and Crime Panel Support – Historic funding split 17% Manchester City Council and the remaining 83% split equally to the remaining nine Districts

- County Records Unit – Each District pays an equal Contribution

5. RECOMMENDATIONS

5.1 Detailed recommendations appear at the front of this report.

MID YEAR 2019 POPULATION FIGURES	Basis of Apportionment	BOLTON 287,550 £	BURY 190,990 £	MANCHESTER 552,858 £	OLDHAM 237,110 £	ROCHDALE 222,412 £	SALFORD 258,834 £	STOCKPORT 293,423 £	TAMESIDE 226,493 £	TRAFFORD 237,354 £	WIGAN 328,662 £	TOTAL DISTRICT CHARGES £	CONT. FROM GMCA £	CONT. FROM RESERVES £	TOTAL FUNDING AVAILABLE £
Police and Crime Panel	Per division	6,824	6,824	12,580	6,824	6,824	6,824	6,824	6,824	6,824	6,824	74,000	-	-	74,000
County Records	Fixed	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	170,000	46,000	-	216,000
Specialist Trading Standards	Population	6,287	4,176	12,088	5,184	4,863	5,659	6,415	4,952	5,190	7,186	62,000	-	-	62,000
GM Archaeology Service	Population	13,183	8,756	25,345	10,870	10,196	11,866	13,452	10,383	10,881	15,067	130,000	-	8,375	138,375
Waste and Minerals Unit	Population	6,084	4,041	11,698	5,017	4,706	5,477	6,209	4,792	5,022	6,954	60,000	-	-	60,000
Ecology Unit	Population	13,994	9,295	26,905	11,539	10,824	12,596	14,280	11,022	11,551	15,994	138,000	-	-	138,000
TOTAL CHARGE		63,372	50,092	105,616	56,435	54,413	59,423	64,180	54,975	56,468	69,026	634,000	46,000	8,375	688,375

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